

ATTACHMENT D

PROPOSAL SUBMISSION CHECKLIST

Respondent: _____

- _____ 1. Proposal in Three-Ring Binder Format
- _____ 2. Applicant agreement
- _____ 3. Proposal Cover Sheet with Required Signatures (Attachment F)
- _____ 4. Proposal Summary (Attachment G)
- _____ 5. Introduction- Situation, Need, Previous Efforts, Objectives
Applications, Benefits, and Importance
- _____ 6. Methods and Approach- Description of Major Tasks, Environmental
Impact, Future Efforts
- _____ 7. Project Management- Administration, Roles and Assignments
- _____ 8. Support Requirements and Conditions- Cooperation from Other
Organizations, Data and/or Facility Access
- _____ 9. Results and Deliverables - Schedule for Delivery of Quarterly Progress
Reports and Final Report
- _____ 10. Literature Cited
- _____ 11. Budget Summary and Standard Form 424A
- _____ 12. Biographies and Qualifications
- _____ 13. Appendices

* Name, Address, Telephone, and E-mail Address of Five Suggested Reviewers:

- 1. _____

- 2. _____

3. _____

4. _____

5. _____

